

The Faculty Senate met on Wednesday, February 13, 1980 at 3:30 p.m. in the Senate Room of the University Center with Gary Elbow, president, presiding. Senators present were Adamcik, Anderson, Aycock, Bell, Blackburn, Blaisdell, Brittin, Collins, Dale, Dixon, Eissinger, Finn, Ford, Gipson, Gundersen, Higdon, Kellogg, Lee, L. Luchsinger, V. Luchsinger, McDonald, McGlynn, McGowan, McLaughlin, McPherson, Masten, Morris, Oberhelman, Pearson, Rylander, Sasser, Schoen, M. Smith, R. Smith, Sowell, Stewart, Troub, Volz, Wagner, White and Williams. Walkup was absent because of illness. Shine is on Faculty Development Leave and Allen, Filgo, Gillis, Hunter, Kimmel, McGuire, Sanders, and Stoune were absent because of other university business. Harris was absent.

Guests included Charles Hardwick, Vice President for Academic Affairs; Robert Ewalt, Vice President for Student Affairs; Don Wickard, Registrar; Dan Tarpley, University News and Publications; Pat Broyles, University News and Publications; Jerri Pfeifer, Administrative Intern in the Office of Academic Affairs; Monty Strauss, Department of Mathematics; Ruthanne Brockway, Avalanche Journal; Keely Coghlan, University Daily; Cat Zander, Television Channel 13; Karin McCay, Channel 11; and Bob Hammon, Channel 28.

SUMMARY OF BUSINESS TRANSACTED

The Faculty Senate

1. Heard Robert Ewalt report on the status of computer pre-registration
2. Accepted a resolution creating an ad hoc Nominations Committee for 1980/81 Faculty Senate Officers
3. Heard Charles Hardwick report about FTE changes at Texas Tech University
4. Elected three persons to serve on the ad hoc Nominations Committee for 1980/81 Faculty Senate Officers
5. Accepted a resolution expressing the Senate's desire that the Vice President of Academic Affairs include the Budget Advisory Council and the ad hoc Committee on Faculty Salaries and Related Matters at an early stage in the initial planning process that leads to decisions that affect the faculty
6. Accepted a resolution introduced by William A. Stewart pertaining to the reduction of personnel in state agencies
7. Heard a report from the chairperson of the Academic Affairs and Status Committee and voted to accept a resolution introduced by that person
8. Were informed of changes in the 1980/81 academic calendar
9. Heard announcements.

Elbow called the meeting to order at 3:35 p.m. and recognized the guests.

I. MINUTES OF THE JANUARY 16, 1980 MEETING

Schoen moved the approval of the minutes. Stewart asked that the minutes be changed in two places, the first on Page 2, Item III. He moved that the title be changed to Contingency Plan for Faculty Reduction, and that the sentence "Hardwick acknowledged that inflation in state revenues had not been considered in developing the argument with respect to faculty salaries" be added as the last sentence in the last paragraph under Item V, page 3.

The minutes were approved as corrected.

II. COMPUTER PRE-REGISTRATION - Robert Ewalt, Vice President for Student Affairs

Ewalt began by explaining that the University Computer User's Committee set up several task groups last spring to develop various systems, particularly in anticipation of the computer facilities obtained last fall on campus. One of the largest of the task groups, he said, deals with the development of a student-faculty academic data system, and early registration is a part of that system. He pointed out that there is no way to develop a good and true early registration system that provides the opportunity for long-range planning without developing a data base that feeds information into that system. A four-phase development process is being followed; such a process involves determining what the problems are, considering various solutions to the problems, making decisions about the best solutions, and implementing whatever choices are made.

Ewalt said that plans are now to start the program during the fall semester of 1981, and use it for registration during the spring.

Discussion of the topic followed Ewalt's report.

III. RESOLUTION REGARDING THE ESTABLISHMENT OF AN AD HOC NOMINATIONS COMMITTEE FOR 1980/81 FACULTY SENATE OFFICERS

Stewart moved the acceptance of the following resolution:

The Committee on Committees shall nominate and the Faculty Senate elect three members, in their last year of service, each from a different college or school of the university to serve as a committee for the purpose of nominating candidates for the Senate Offices for the 1980/81 year. There shall be no less than two nominees for each position. This procedure does not pre-empt nominations of candidates from the floor.

The motion to accept the resolution carried.

Elbow then suggested that Hardwick address the Senate since some of the things he had to say were relevant to the upcoming business.

Noting that there had been a great deal of discussion on campus recently about various proposals to cut faculty, Hardwick reviewed events leading to the salary increases for the 1979-80 academic year and observed that one major difficulty with the budget

Hardwick's statements continued.....

involved replacement costs. He was not optimistic about legislative spending on higher education, and he said that the only way Tech is going to increase salaries is to pay fewer people.

He then discussed the work that his office is doing in conducting a review of the faculty workload. He gave examples of the kind of information that the new computer makes available to his office and explained how the information, although he recognizes that it is not absolutely accurate, helps him in consulting with deans about workloads.

Hardwick said that his office had recommended that next year 14 FTE be eliminated. He expressed concern that programs, especially those showing new growth, not be harmed and that the workload not be heavier in some colleges than it is in others. [A complete transcript of Hardwick's remarks is available for faculty to see in the Senate Office.] Questions and discussion followed his remarks.

In the absence of the chairperson of the Committee on Committees, Elbow moved that the Senate elect B. L. Allen, Agriculture; Harley Oberhelman, Arts & Sciences; and Virginia Sowell, Education to serve on the ad hoc Nominations Committee for the 1980/81 Faculty Senate Officers.

The motion carried.

Jacq. Collins then introduced the following resolution:

BE IT RESOLVED that the Faculty Senate express its desire that the Vice President of Academic Affairs include the Academic Budget Council and the ad hoc Committee on Faculty Salaries and Related Matters at an early stage in the initial planning process that leads to decisions that affect the faculty.

Collins' motion carried unanimously.

IV. RESOLUTION - William A. Stewart

Stewart introduced the following resolution and moved its acceptance by the Faculty Senate.

WHEREAS, the current Governor of the State of Texas desires reductions of personnel in state agencies;
and

WHEREAS, the state agencies include institutions of higher education;

so

BE IT HEREBY RESOLVED, that the Faculty Senate of Texas Tech University express its concern over the effects that the application of such a policy will have

William A. Stewart's Resolution continued.....

on Texas Tech University, and that the Academic Affairs and Status Committee invite the Interim President and such administrative officers as he deems appropriate to meet for the purpose of discussing these issues and developing proposed strategies for addressing them as expeditiously as possible.

The motion carried unanimously.

V. REPORT FROM THE ACADEMIC AFFAIRS & STATUS COMMITTEE - Hong Lee

Lee said that in May 1979 the Senate charged the Academic Affairs and Status Committee with looking into the evaluation of area chairpersons and area coordinators. That committee concluded that all colleges within the university should have a formal method of evaluating chairpersons and/or area coordinators. Lee reported that the Academic Affairs and Status Committee has gathered and compiled data and has concluded its work on the matter. Lee moved acceptance of the following resolution:

1. WHEREAS continual evaluation is crucial for effective teaching and administration;
2. WHEREAS chairpersons and area coordinators need feedback to administer department operations adequately;
3. WHEREAS stated systematic procedures offer the most thorough, complete and applicable feedback possible:

BE IT RESOLVED that department chairpersons and area coordinators be formally evaluated in a written report by their faculty annually and at the beginning of the third year for consideration of their reappointment to their position; that each college have a published description of the evaluation process to include, but not be limited to, the following:

- (1) Methods of initiating the process with faculty,
- (2) Methods of distributing the evaluation instrument,
- (3) Methods for submission of completed evaluation to the Dean of the respective college,
- (4) Methods of review by appropriate superiors,
- (5) Methods and criteria for informing the chairpersons and faculty of the evaluation results,
- (6) Methods for insuring confidentiality of responses and,
- (7) Methods for an appeal process with respect to reappointment to be developed in each college.

The motion to accept the resolution carried, with no objections and one abstention.

VI. 1980/81 ACADEMIC CALENDAR

Elbow reported that the 1980/81 academic calendar had been changed and the catalog copy, when it appears, will be wrong. He commented on and explained some of the reasons for changes in the calendar. The following changes were discussed:

Fall Semester: Date for grades to be due in the Registrar's Office is changed from 2:00 p.m. Saturday, December 20 to 9:00 a.m. Monday, December 22.

Spring Semester: Registration, Thursday and Friday, January 15 & 16.
First day of classes, Monday, January 19
Spring Break, March 16-22
Monday following Easter, April 20, day of no classes
Last day of classes, Wednesday, May 6
Final Examinations, May 7, 8, 9, 11, and 12 (Thursday-Tuesday)
Senior grades due in Office of Registrar by 9 a.m., Thursday, May 14
General Commencement, Friday, May 15
College Commencement ceremonies, Saturday, May 16
Final course grades due in Office of Registrar by 2 p.m., Monday, May 18.

The change in due date for grades following the end of the second summer session of 1980, requested by the Senate in April, 1979, was denied because of the short time interval for grade processing between the end of the summer session and the beginning of the fall semester.

VII. ANNOUNCEMENTS

Elbow had several announcements other than those in the agenda. He reported that Hardwick has asked the Senate to study the final examination policy and that the matter has been referred to Faculty Senate Standing Study Committee A for study and recommendations.

Faculty Senate Standing Study Committee C has been asked to look into temporary faculty appointments, especially in regard to discrepancies in policy in different departments.

Wendell Aycock, who is on the committee to select the director for the media center, said that the search process has been completed, but that he had been informed by Jerry Ramsey, Associate Vice President for Academic Affairs, that the final selection of a director is being delayed until the new president is on campus.

Elbow recalled that, in the January 1980 Senate meeting, Hardwick said that the director will begin work this summer and although there is not enough money to fund the center this year, there is enough to employ a director to plan and begin organizing the center so that next year money may be allocated to put the center into operation.

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Minutes

Faculty Senate Meeting #21

February 13, 1980

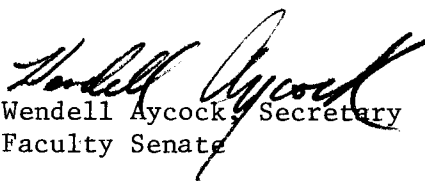
Announcements continued.....

The Committee on Committees has sent forms for nominating persons to serve on university councils and committees and Faculty Senate Committees to the entire voting faculty.

There will be a General Faculty meeting on Tuesday, April 8, 1980 at 3:30 p.m., in the University Center Theatre. De. Cavazos will address the faculty at that time.

Inauguration ceremonies for Dr. Cavazos have been set for Tuesday, April 15, 1980 at the Lubbock Municipal Auditorium. Faculty are urged to plan to attend.

The meeting adjourned at 5:45 p.m.


Wendell Aycock, Secretary
Faculty Senate